**Virtual Extraordinary Annual General Meeting**

**Monday 27th November 2023, 3.00 – 6.00 pm CET**

Zoom link: <https://us06web.zoom.us/j/84413436442?pwd=nEy7bIcrw77T8y50UTtMGPIl4bqnNN.1>

**DRAFT REPORT**

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| 1. **Welcome, reminder of antitrust rules and adoption of the agenda**

The participants (see **Annex I**) were reminded of the anti-trust rules (see **Annex II)**. The observers were invited to introduce themselves. The agenda was adopted.1. **Adoption of the minutes of the 1st June 2023 Annual General Meeting**

The minutes were approved (see **Annex III**).1. **Chairman’s report**

See **Annex IV**.**Action agreed: All members were invited to consider applying for a Board position (i.e., President, second Vice-President or Board member) for the June 2024 election.** 1. **Committees’ reports**

See **Annex V**.**Action agreed: the sub-committee on hygiene, classification and labelling was tasked to look into the UK FSA Guidance on Cell-cultivated products[[1]](#footnote-1)**The observers were kindly invited to disconnect before item 5 was discussed.1. **Financial matters and secretariat support**

See **Annex VI.****Actions agreed:*** **All members were invited to convince observers and potential new members to join the association.**
* **The meeting minutes shall only consist of a list of agreed action points and all meetings shall be recorded.**
* **The secretariat shall explore ways of using artificial intelligence for meeting reports.**
* **While some members still believe that the association quarterly newsletters are useful promotion tools, it was agreed to put its circulation on hold for the moment. The Comms team will be tasked to modify and adapt the website to disseminate news regularly.**
* **C. Rey was asked to:**
	+ **Create a new Slack channel dedicated to news and updates (Done one 29th November).**
	+ **Consult each Committee on their strategic priorities for the year 2024.**
	+ **Strike a balance between her support to all Committees she is responsible for.**
* **All members were encouraged to take responsibility for certain action points. When this occurs, the secretariat must ensure that members are aware of the antitrust rules (i.e., embed antitrust statement in all Slack channels) and commit to respect them.**
1. **Next meeting**

The members were invited to block the 12th and 13th June 2024 in their calendars for the in-person Annual General Meeting, preceded by a series of visits to EU officials as well as a social event.1. **AOB**

There was no AOB. The Chair thanked all participants and closed the call.\*\*\* |
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1. See <https://www.food.gov.uk/business-guidance/cell-cultivated-products>. [↑](#footnote-ref-1)